

# Resources, Performance and Development Overview and Scrutiny Committee

24 April 2007

# Agenda

A meeting of the Resources, Performance and Development Overview and Scrutiny Committee will take place at **KING'S HOUSE, KING STREET, BEDWORTH** on **TUESDAY, 24 APRIL 2007 at 10.00 a.m.**

The agenda will be: -

## 1. General

### (1) Apologies.

### (2) Members' Disclosures of Personal and Prejudicial Interests.

Members are reminded that they should disclose the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

Personal interests relating to any item on the agenda arising by virtue of the members serving as District/Borough councillors are declared below:

Councillor Les Caborn, Member of Warwick District Council.

Councillor Tom Cavanagh, Member of Rugby Borough Council.

Councillor Chris Davis, Member of Warwick District Council.

Councillor Brian Moss, Member of the North Warwickshire Borough Council.

Councillor Heather Timms, Member of Rugby Borough Council.

Councillor Sid Tooth, Member of North Warwickshire Borough Council.

**(3) Minutes of the meeting held on the 27 February 2007 (copy attached) and Matters Arising.**

**2. Public Question Time (Standing Order 34)**

Up to 30 minutes of the meeting is available for members of the public to ask questions on any matters relevant to the business of the Resources, Performance and Development Overview and Scrutiny Committee.

Questioners may ask two questions and can speak for up to three minutes each.

For further information about public question time, please contact Pete Keeley on 01926 412450 or e-mail [petekeeley@warwickshire.gov.uk](mailto:petekeeley@warwickshire.gov.uk)

**3. Warwickshire County Council Customer Service Centre and Warwickshire Direct - Kenilworth and Library**

Report of the Strategic Director of Performance and Development.

In June 2006, Members were able to visit the Customer Service Centre in Shire Hall and Warwickshire Direct - Kenilworth and Library. The purpose of this report is to appraise members of progress against the recommendations made in the scrutiny report to this committee on 19<sup>th</sup> September 2006. .

**Recommendations**

- (1) That members consider and comment on the progress against the recommendations made in the scrutiny report to this Committee on 19<sup>th</sup> September 2006.
- (2) That members indicate any further information they require

For further information please contact: Kushal Birla Head of Customer Service and Access Performance and Development Directorate [kushalbirla@warwickshire.gov.uk](mailto:kushalbirla@warwickshire.gov.uk) or Martin Lake, Principle Review Officer, Performance and Development Directorate [martinlake@warwickshire.gov.uk](mailto:martinlake@warwickshire.gov.uk)

**4. A Review of Warwickshire County Council Reserves and the Development of a Reserves Policy**

Report of the Strategic Director of Resources.

This report examines the level of reserves and proposes a policy for the operation of reserves for the County Council.

**Recommendation**

That members note the review of the County Council's reserves and recommend the draft policy for the operation of reserves to Cabinet for approval.

For further information please contact: David Clarke, Strategic Director, Resources  
Tel: 01926 412003, e-mail [davidclarketr@warwickshire.gov.uk](mailto:davidclarketr@warwickshire.gov.uk) or Rob Phillips  
Corporate Accountant, Tel: 412860, e-mail [robertphillips@warwickshire.gov.uk](mailto:robertphillips@warwickshire.gov.uk)

## **5. ICT Strategy 2007 - 2012**

Report of the Strategic Director of Resources.

This report proposes a new ICT Strategy for the Authority.

### **Recommendation**

Members are asked to:

- Comment on the new ICT Strategy document attached at Appendix A to the report.
- Support the implementation of the new ICT Strategy.

For further information please contact: Tonino Ciuffini, Head of ICT. Tel: 01926 412879. E-mail [toninociuffini@warwickshire.gov.uk](mailto:toninociuffini@warwickshire.gov.uk)

## **6. Employee Absence Management**

Report of the Strategic Director of Performance and Development.

This report is the latest in a series of quarterly reports which describes the latest performance information on employee absence levels.

### **Recommendation**

That the Committee notes the latest available performance information on absence levels and continued progress in relation to absence management.

For further information please contact: Reuben Bergman  
Deputy Head of Human Resources (Employee Relations)  
Tel: 01926 41 2314, e-mail [reubenbergman@warwickshire.gov.uk](mailto:reubenbergman@warwickshire.gov.uk).

## **7. HRMS Project**

Report of the Strategic Director of Resources.

The report relates to the progress made on HRMS Project.

### **Recommendation**

Members are asked to note the report.

For further information please contact David Clarke, Strategic Director, Resources  
Tel: 01926 412003, e-mail [davidclarketr@warwickshire.gov.uk](mailto:davidclarketr@warwickshire.gov.uk) or David Carter  
Strategic Director, Performance & Development. Tel: 01926 412654, e-mail  
[davidcarter@warwickshire.gov.uk](mailto:davidcarter@warwickshire.gov.uk)

## **8. Debt Recovery - Update**

Report of the Strategic Director of Resources.

The report updates Members on progress on debt recovery.

### **Recommendation**

Members are asked to note the report and comment on the progress on debt recovery being reported.

For further information please contact: Rob Phillips, Corporate Accountant  
Tel: 01926 412860, e-mail [robertphillips@warwickshire.gov.uk](mailto:robertphillips@warwickshire.gov.uk)

## **9. Items for Future Meetings**

The report of the Strategic Director of Performance and Development.

The report details actions take on certain previous decisions, provisional items for future meetings of the Committee and future Cabinet decisions relevant to the work of the Committee.

### **Recommendation:**

That the Committee comment on/note the items.

For further information please contact Pete Keeley, Principal Committee Administrator. Tel 01926 412450, e-mail [petekeeley@warwickshire.gov.uk](mailto:petekeeley@warwickshire.gov.uk)

## **10. Any Other Items**

which the Chair decides are urgent.

**Shire Hall,  
Warwick**

**JIM GRAHAM  
Chief Executive**

### **Resources, Performance and Development Overview and Scrutiny Committee Membership**

**County Councillors:-** George Atkinson, David Booth (Chair), Les Caborn, Tom Cavanagh, Chris Davis, Bob Hicks (Vice Chair), Nina Knapman, Phillip Morris-Jones, Brian Moss, Heather Timms, Sid Tooth and John Vereker.

#### **Cabinet Members**

Councillor Alan Cockburn (Resources)

Councillor Peter Fowler (Performance and Development)

General Enquiries: Please contact Pete Keeley on 01926 412450

e-mail: [petekeeley@warwickshire.gov.uk](mailto:petekeeley@warwickshire.gov.uk)

**The reports referred to are available in large print  
if requested.**